

JERVIN



PURCHASE ORDER

TO: QUARTZ BUSINESS PRODUCTS CORPORATION Suite 910 Cityland 10 Tower 1, 6815 Ayala Ave., Makati City Telephone No.: 8815-1466 Attn: Ms. Jervin F. Puso Authorized Representative	P.O. No. 2020-03-0034 Date: March 5, 2020 Mode of Procurement : NP - Small Value Procurement PR# 2020020109 (OFAM)
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: JHANE GAMBITO (09058182904) Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor - 8931-7935 loc. 508	Delivery Period: Seven (7) working days upon receipt of Purchase Order
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------

Item No.	Qty.	Unit	Description	Unit Cost	Amount
1	5	unit	UPS, 650VA, 230V	2,200.00	11,000.00
			xx-Nothing Follows-xx		
			EATON UPS 650VA 5L650PH		

Inclusive of Government Taxes

(Total amount in words) Eleven Thousand Pesos Only	Php11,000.00
--------------------------------------------------------------	---------------------

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Maria Victoria M. Salazar
MARIA VICTORIA M. SALAZAR
 Acting Director IV

Conforme:

Jervin F. Puso
JERVIN F. PUSO
 (Signature over printed name)
 Date:

JULIUS B. REMUDARO Office Provisional Member / End-User Representative to the BAC	ESCARLET G. CONDE Chief - Accounting Division	Amount: OS No. 1105 Amount: Php11,000.00 <i>GS</i>
------------------------------------------------------------------------------------------------	---------------------------------------------------------	---------------------------------------------------------------------------

Bawat Kawani, Lingkod Bayani